



Successful Meetings In a Week A Teach Yourself Guide Teach Yourself Business

By STEVE MORRIS

McGraw-Hill. Paperback. Book Condition: New. Paperback. 128 pages. Dimensions: 7.8in. x 5.0in. x 0.5in. Learn how to have successful meetings in just seven days and advance your career! Written by Steve Morris and Graham Willcocks, leading experts on meetings as both as coaches and practitioners, *Successful Meetings In a Week* quickly teaches you the insider secrets you need to know to in order to run successful meetings. The highly motivational in a week structure of the book provides seven straightforward chapters explaining the key points, and at the end there are optional questions to ensure you have taken it all in. There are also cartoons and diagrams throughout, to help make this book a more enjoyable and effective learning experience. So what are you waiting for--let this book put you on the fast track to success! This item ships from multiple locations. Your book may arrive from Roseburg,OR, La Vergne,TN. Paperback.



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